

# How to Register with CRNs

After your Advising appointment, you will have a CRN for each class. A CRN is the new term for “schedule code.” This is how you can register for classes.

Click on the STUDENT menu tab.



<b>Personal Information</b> Update addresses and contact information. View name, email address, and other personal information.	<b>Admissions</b> Apply for admission to another campus. Return to complete an application. Check your application status.	<b>Student</b> View your profile. Prepare for registration. Add/drop classes. View academic records. Access community education modules.	<b>Account Information</b> View your account summaries, statement/payment history, and tax information .	<b>Financial Aid</b> View financial aid status, eligibility, and outstanding requirements. Accept award offers. Access other helpful financial aid websites.
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From here, you will need to click on the “REGISTRATION” tab.



<b>Student</b>	<b>Account Information</b>	<b>Financial Aid</b>	
<b>Student Profile (New)</b> View your personal information, current curriculum, holds and advisor (if assigned).	<b>Advisement Planning</b> Prepare for advisement and registration: Life Scholarship GPA, DegreeWorks, Schedule Planner, Book Info.	<b>Registration</b> Browse classes, register for classes, view shopping cart. Select the appropriate term before registering.	<b>Grades</b> View grades, course grade forgiveness information, advising transcript.
<b>Graduation</b> While submitting your graduation application, please review your name, address, and academic program information.	<b>Official Record Request</b> Request an official transcript and enrollment or degree verification.	<b>Final Exams</b> View final exam schedules.	<b>Community Education</b> Alcohol Edu & Sexual Assault Prevention for students.

Click on “Register for Classes”



What would you like to do?

<b>Registration Notices and Holds</b> View registration status and holds.	<b>Browse Classes</b> Looking for classes? In this section you can browse classes you find interesting.
<b>Register for Classes</b> Search and register for your classes. You can also view and manage your schedule.	<b>View Registration Information</b> View your past schedules and your ungraded classes.
<b>Scheduler Planner Shopping Cart</b> Give yourself a head start by adding sections to a shopping cart. When you are ready to register, you'll be able to add the sections in your shopping cart using the Register for Classes link above.	<b>View Important Academic and Refund Deadlines</b> View drop/add, W, WF, and refund deadlines for Parts of Term.

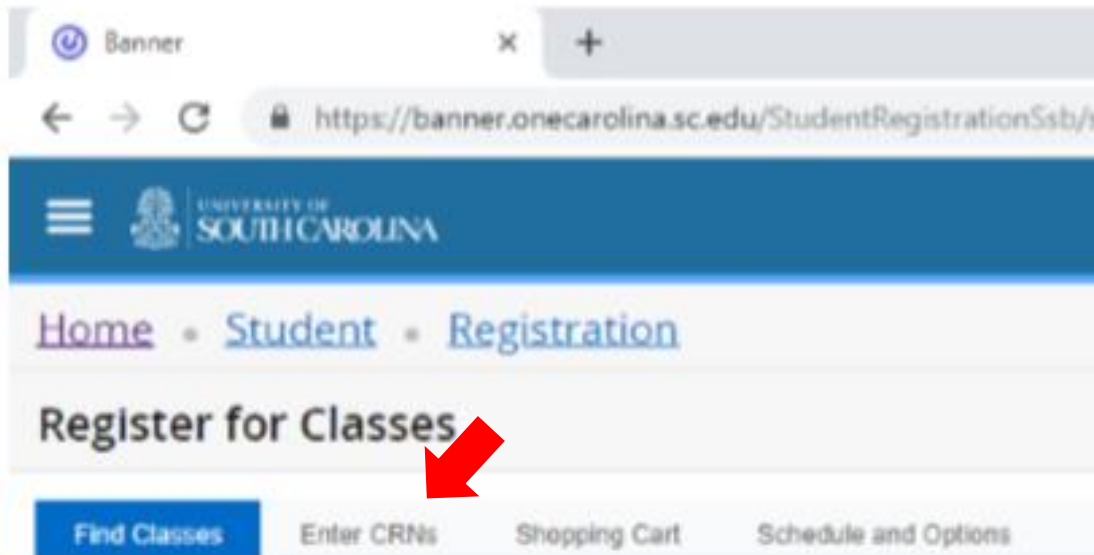
Select the correct term for registration

Terms Open for Registration

Continue

Click "Enter CRNs"

You can also search for courses using "Find Classes"



Once you have entered all the CRNs, click "ADD TO SUMMARY".

Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2019

CRN	<input type="text" value="26891"/>	Human Services: An Introduction HMSV B190, PW2
CRN	<input type="text" value="29065"/>	RAD Self-Defense for Women PEDU B101, B82
CRN	<input type="text" value="26880"/>	Life Span Developmental Psychology PSYC B321, PW2
CRN	<input type="text" value="26884"/>	Community Psychology PSYC B415, PW2
CRN	<input type="text"/>	

[+ Add Another CRN](#)

Add to Summary

**Your courses will show in Registration Summary as PENDING**

**\*\*\*\*\* YOU HAVE NOT FINISHED REGISTERED YET \*\*\*\*\***

**Click the SUBMIT button!**

The screenshot shows a registration summary table with the following data:

Title	Details	Hours	CRN	Schedule Type	Status	Action
<a href="#">Community Psychology</a>	PSYC B415, PW2	3	26884	Lecture	Pending	Web Registered
<a href="#">Life Span Developmental Psyc...</a>	PSYC B321, PW2	3	26880	Lecture	Pending	Web Registered
<a href="#">RAD Self-Defense for Women</a>	PEDU B101, B82	1	29065	Studio / PE...	Pending	Web Registered
<a href="#">Human Services: An Introduction</a>	HMSV B190, PW2	3	26891	Lecture	Pending	Web Registered

At the bottom of the table, there is a summary row: Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0. A red arrow points to the 'Submit' button located at the bottom right of the interface.

**After submitting, your registered courses will change to “Registered”.**

**Any errors preventing registration will display in red. Find a new section/time or replacement course using “Find Classes”**

The screenshot shows the registration summary table after submission. The status of the courses has changed:

Title	Details	Hours	CRN	Schedule Type	Status	Action
<a href="#">Community Psychology</a>	PSYC B415, PW2	3	26884	Lecture	Errors Preventing Regist...	Remove
<a href="#">Life Span Developmental Psyc...</a>	PSYC B321, PW2	3	26880	Lecture	Errors Preventing Regist...	Remove
<a href="#">RAD Self-Defense for Women</a>	PEDU B101, B82	1	29065	Studio / PE...	Registered	None
<a href="#">Human Services: An Introduction</a>	HMSV B190, PW2	3	26891	Lecture	Errors Preventing Regist...	Remove

The 'Registered' status is highlighted in green, while the 'Errors Preventing Registration' status is highlighted in red.